

RISK ASSESSMENTS

BACKGROUND

Campbell and Kennedy must undertake a systematic examination of all work activities within the working environment. These should be recorded in writing.

They must record the findings using the suitable site risk assessment format for their buildings/activities and the specific risk assessment form for installation.

The assessments identify risks/hazards present.

All risk assessments carried out for commercial installation will be developed into a method statement which will be used by the nominated installers as a safe working method.

Assessments are to be reviewed when there is a significant change in any work practice but at least annually.

PROCEDURE

The risks for site/specific assessments are numerically evaluated as laid out below.

Field risk assessments are to be conducted where additional hazard are identified by the relevant installer using the field risk assessment form.

- Hazard:** is something which potentially can cause harm.
Risk: is the likelihood of injury arising from the hazard.
Risk Rating: is the severity of the harm the hazard can cause multiplied by the likelihood that the hazard will be realised.

i.e. Risk Rating = severity x likelihood.

(the likelihood may also be referred to as the frequency, i.e. how often are people exposed to potential hazard.)

Each assessment produces a numerical overall risk rating, which can then be applied to categorising risks into order of priority for required action.

SEVERITY		
4	Single or multiple death	
3	Major injury (<i>as defined by RIDDOR</i>)	
2	Minor injury (<i>more than 3 days off work</i>)	
1	Trivial injury (<i>less than 3 days off work</i>)	
LIKELIHOOD/FREQUENCY		
4	Certain	
3	Probable harm will occur/high or frequent exposure	
2	Possible harm will occur/medium or regular exposure	
1	Harm seldom occur/low or irregular exposure	
RISK RATING	PRIORITY	ACTION REQUIRED
10 - 16	1	High
4 – 9	2	Medium
1 - 4	3	Low.